

## Background Check Instructions

The state of Michigan has passed a new law requiring all adults over the age of 21 to be screened against the child abuse and neglect registry in the state of their residence. This should provide you with the information you need to successfully complete this process.

It is important to note that you must fill out the form for the state you reside in. Each state has its own form. The Chicago Area Council provides these forms off our website and will keep them as up to date as possible. The forms that are provided on our website will have the agency information already filled out on the form.

Please complete the proper form for your state of residence, and please make sure you sign and date it and mail the Background Request where directed on the form.

This does not apply to Reneker Family Camp

Depending on the state, you will receive the response in the mail or it will be mailed directly to the Council Office. In the case where the response is mailed to you, please forward the original along to the Council and retain a copy for your records. The information will be added to your unit file. The address and fax number is as follows:

Chicago Area Council, B.S.A.  
Attn: Chris Townsend  
1218 W. Adams  
Chicago, IL 60607

Or Fax to 312-421-4725.

As of now this will only have to be performed once per person. We will keep the response in your unit file.

If you have any questions, please call the camping department. 312-421-8800 x 226.